

## Pittsburg School Board Meeting Minutes

<b>Date</b>	November 28, 2016
<b>Time</b>	6:00 p.m.
<b>Location</b>	Pittsburg School Conference Room
<b>Chairperson</b>	Toby Owen

### Attendance

Attendance Legend: **P** – Present **E** – Excused Absence **A** – Absent

School Board Members				Principals		SAU Members	
P	Bernard Dube	P	Toby Owen	P	Elaine Sherry	P	Bruce Beasley
P	Lindsey Gray	P	Reginald Parker			P	Cheryl Covill
P	Bob Ormsbee						

**Public in Attendance: Stephanie Lassonde, David Covill**

### Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:01 p.m.	
2.	<p><b>Hearing of the Public:</b></p> <ul style="list-style-type: none"> <li>• Stephanie Lassonde presented her letter of resignation which will be effective 12/16/16.               <ul style="list-style-type: none"> <li>○ She thanked the School Board for the opportunities Pittsburg School has provided</li> <li>○ Stephanie Lassonde left at 6:10 p.m.</li> </ul> </li> </ul>	
3.	<p><b>Reading of the Minutes:</b></p> <p><u>L. Gray / R. Parker:</u> To accept the minutes of November 14, 2016 as presented.</p>	Vote: Unanimous
4.	<p><b>Special Reports:</b> David Covill</p> <ul style="list-style-type: none"> <li>• Distributed basketball schedules</li> <li>• Provided update of meeting with Phil Shaw to discuss the Athletic Cooperative Agreement and procedures               <ul style="list-style-type: none"> <li>○ Discussed Pittsburg as the contact school</li> <li>○ Will work on a unified system for sharing information</li> <li>○ Canaan Board will review the request and suggested changes</li> <li>○ Bruce Beasley will call Chris Mason, Superintendent of Canaan Schools, to discuss the outcome of the Canaan School Board meeting and hear their concerns.</li> <li>○ The Pittsburg Board invited all Canaan Board members and Athletic Directors to a future meeting to discuss the Cooperative Agreement.</li> <li>○ David Covill left the meeting at 6:40 p.m.</li> </ul> </li> </ul>	
5.	<p><b>School Administrator's Report:</b> Elaine Sherry</p> <ul style="list-style-type: none"> <li>• Attended NISA training last week which focused on reading people and making decisions.               <ul style="list-style-type: none"> <li>○ Two sessions remaining</li> </ul> </li> </ul>	
6.	<p><b>Superintendent's Report:</b> Bruce Beasley</p> <ul style="list-style-type: none"> <li>• Written report attached</li> <li>• Had the opportunity to visit the school during the Thanksgiving luncheon on November 17, 2016 and observed great pride by staff and students</li> </ul>	

	<p><b>Superintendent's Report continued</b></p> <ul style="list-style-type: none"> <li>• Discussed results of SBAC testing data. <ul style="list-style-type: none"> <li>○ Comparative data with other schools is only available based on SBAC criteria which includes larger class size</li> </ul> </li> <li>• Clarksville School Board approved the AREA Agreement at their last Board Meeting</li> <li>• Had the opportunity to observe a few long-distance learning classes being offered between Colebrook and Pittsburg</li> </ul>	
7.	<p><b>Business Administrator's Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>• Discussed purchasing a secure email platform which uses encrypted messaging to secure the transmission of email. <ul style="list-style-type: none"> <li>○ Zix Corporation is nation-wide and provides services to insurance carriers, healthcare facilities, etc.</li> <li>○ Cost \$600 for 1<sup>st</sup> year of a three-year contract.</li> <li>○ Agreement includes a non-appropriation clause</li> </ul> </li> <li>• Discussed the need to replace the old amplifier in the cafeteria with a new wall-mounted unit which will be enclosed in a locked box. <ul style="list-style-type: none"> <li>○ This is similar to the system in the gym.</li> <li>○ Cost of the unit from Goulet Communications is \$2,819.00</li> </ul> </li> <li>• Annual District Meeting date: Wednesday, March 8<sup>th</sup> at 6:00 p.m.</li> </ul>	
8.	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>• AREA Agreement <ul style="list-style-type: none"> <li>○ Discussed timeframe and notification process to the Board of Education</li> </ul> </li> </ul> <p><u>B. Ormsbee / R. Parker:</u> To approve the AREA Agreement as presented with an extension of three years (2018-2021)</p> <ul style="list-style-type: none"> <li>• Replace Bus #14 – <ul style="list-style-type: none"> <li>○ To be discussed at next meeting</li> <li>○ The garage will inspect the bus and report on status</li> </ul> </li> </ul>	Vote: Unanimous
9.	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• Discussed LNA Program offered to area school districts by Coos County</li> <li>• Presented Stephanie Lassonde's letter of resignation as secretary for Pittsburg School</li> </ul> <p><u>J. Dube / R. Parker:</u> To accept Stephanie Lassonde's letter of resignation</p> <ul style="list-style-type: none"> <li>• 2017-2018 Budget <ul style="list-style-type: none"> <li>○ Presented the first draft of the 2017-2018 school budget <ul style="list-style-type: none"> <li>▪ Summative overview of the increases/decreases in revenue and appropriate</li> <li>▪ Will discuss in detail at the next meeting</li> </ul> </li> </ul> </li> <li>• Purchase of technology for secure email transmissions through Zix Corporation (BA's report)</li> </ul> <p><u>B. Ormsbee / R. Parker:</u> To approve Pittsburg's cost to purchase the Zix email platform.</p>	Vote: Unanimous          Vote: Unanimous

	<p><b>New Business continued:</b></p> <ul style="list-style-type: none"> <li>• Purchase of sound system in cafeteria (BA's report)</li> </ul> <p><u>T. Owen / J. Dube:</u> To authorize the purchase of the amplifier and cabinet for \$2,819.00.</p>	Vote: Unanimous
10.	<b>Information:</b> None	
11.	<p><b>Other Business:</b></p> <ul style="list-style-type: none"> <li>• Next meeting: December 12, 2016</li> <li>• SAU Public Hearing Meeting: December 15, 2016 at the Stewartstown Community School</li> </ul> <p><b>Non-Public Session:</b></p> <p><u>B. Ormsbee / T. Owen:</u> To go into non-public session at 8:07 p.m. in accordance with RSA 91-A:3II(a) – (negotiation)</p> <p>Roll Call Vote: R. Parker – yes; J. Dube – yes; B. Ormsbee – yes; L. Gray – yes; T. Owen – yes</p> <p>Elaine Sherry and Cheryl Covill left the meeting at 8:07p.m.</p> <p><u>Minutes from Superintendent Bruce Beasley:</u></p> <p><u>T. Owen/ L. Gray:</u> To return to public session at 8:43 p.m.</p> <p>Roll Call Vote: R. Parker – yes; J. Dube – yes; B. Ormsbee – yes; L. Gray – yes; T. Owen – yes</p> <p><u>B. Ormsbee / T. Owen:</u> Motion to adjourn at 8:48 p.m.</p>	<p>Vote: Results noted under motion</p> <p>Vote: Results noted under motion</p> <p>Vote: Unanimous</p>
<p><b>Respectfully Submitted:</b></p> <p><b>Cheryl Covill,</b> <b>Business Administrator</b></p> <p><b>Bruce Beasley,</b> <b>Superintendent of Schools</b></p>		