

**Pittsburg School Board  
Meeting Minutes**

<b>Date</b>	March 27, 2017
<b>Time</b>	6:00 p.m.
<b>Location</b>	Pittsburg School Conference Room
<b>Chairperson</b>	Toby Owen

**Attendance**

Attendance Legend: **P** – Present **E** – Excused Absence **A** – Absent

School Board Members				Principals		SAU Members	
P	Bernard Dube	P	Toby Owen	P	Elaine Sherry	P	Bruce Beasley
P	Lindsey Gray	P	Reginald Parker			P	Cheryl Covill
P	Bob Ormsbee						

**Public in Attendance:** Sandy and Jill Young; David Covill

**Minutes**

Item	Subject	Action
1.	<p>The meeting was called to order at 6:00 p.m. by Superintendent Bruce Beasley who requested nominations for a chairperson.</p> <p style="text-align: center;"><u>R. Parker / J. Dube:</u> To nominate Toby Owen as Chairman Vote: Yes – 3 No – 0 Abstention – 2</p> <p>There were no other nominations.</p> <p>Toby Owen was declared Chairman and assumed the chair for the meeting. Toby requested nominations for a Vice Chairperson.</p> <p style="text-align: center;"><u>L. Gray / R. Parker:</u> To nominate Bernard Dube as Vice Chairman</p> <p>Chairman Presides:</p> <ul style="list-style-type: none"> <li>• Appointments and/or Volunteers: <ul style="list-style-type: none"> <li>○ NHSBA Delegate: (Bob Ormsbee)</li> <li>○ NHSBA Alternate (Toby Owen)</li> <li>○ Legislative Delegate: (Lindsey Gray)</li> <li>○ Legislative Alternate: (Reginald Parker)</li> <li>○ Negotiations: None</li> <li>○ Cocurricular Council: (Lindsey Gray, Bob Ormsbee)</li> <li>○ Leadership Team: (Reginald Parker, Toby Owen)</li> </ul> </li> </ul>	<p>Vote: Under motion</p> <p>Vote: Unanimous</p>
2.	<p><b>Hearing of the Public:</b></p> <ul style="list-style-type: none"> <li>• Sandy &amp; Jill Young entered the meeting at 6:20 p.m. regarding the Senior Class Trip. <ul style="list-style-type: none"> <li>○ Superintendent Beasley discussed the Senior Class Trip itinerary and transportation.</li> </ul> </li> </ul> <p style="text-align: center;"><u>J. Dube / T. Owen:</u> To authorize Superintendent Beasley securing transportation for the Senior Class Trip</p> <p>Sandy &amp; Jill Young left the meeting at 6:36 p.m.</p>	<p>Vote: Unanimous</p>

2.	<ul style="list-style-type: none"> <li>• David Covill entered the meeting at 6:40 p.m. <ul style="list-style-type: none"> <li>○ Cooperative Agreement has been submitted to NHIAA and awaiting approval. <ul style="list-style-type: none"> <li>▪ Phil Shaw asked that Eugene Cote be approved as an unpaid softball assistant</li> <li>▪ Athletic Directors requested the Board’s consideration for Elementary Basketball Assistant Coach stipends of \$200 to be split with Canaan. <ul style="list-style-type: none"> <li>• Grade 3-4 Girls: Kim Dorman</li> <li>• Grade 5-6 Girls: Eugene Cote</li> <li>• Grade 5-6 Boys: Eric Hurlbert</li> <li>• Grade 7-8 Boys: Wayne Howe</li> </ul> </li> </ul> </li> <li>○ Discussed Graduation time. <ul style="list-style-type: none"> <li>▪ Seniors voted to move graduation to 9:00 a.m.</li> <li>▪ Elaine Sherry stated Canaan’s graduation time was moved to 12:00 p.m.</li> <li>▪ Graduation is scheduled for June 10<sup>th</sup>.</li> </ul> </li> </ul> </li> <li>• David Covill left the meeting at 6:55 p.m.</li> </ul>	
3.	<p><b>Agenda Adjustment:</b></p> <ul style="list-style-type: none"> <li>• Senior Class Trip</li> <li>• Students Driving to Coos Nursing Facility</li> <li>• Teacher Nominations</li> <li>• IT Job Description</li> <li>• School Board Minute Taker</li> <li>• Bus Parking</li> <li>• School Phones</li> <li>• Master Key</li> <li>• Camera Access</li> <li>• Elementary Basketball Assistants</li> </ul>	
4.	<p><b>Reading of the Minutes:</b></p> <p><u>L. Gray / J. Dube:</u> To accept the minutes of February 2, 2017 with a title change to Budget Hearing Minutes and School Board meeting minutes of February 27, 2017.</p> <p><u>J. Dube / T. Owen:</u> To accept the Non-Public Minutes of February 27, 2017 and seal the minutes.</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
5.	<p><b>Special Reports:</b> None</p>	
6.	<p><b>School Administrator’s Report:</b> Elaine Sherry</p> <ul style="list-style-type: none"> <li>• Report distributed at the meeting</li> <li>• School Events: <ul style="list-style-type: none"> <li>○ Art Night – hosted by Tammy Jerald’s and Junior/Senior National Honor Society</li> <li>○ Spaghetti Dinner was held March 10<sup>th</sup> by the Class of 2017</li> <li>○ Poker Run was held February 25<sup>th</sup> by the Class of 2017</li> <li>○ North Country Music Festival; students participated on March 25<sup>th</sup></li> </ul> </li> <li>• Future School Events: <ul style="list-style-type: none"> <li>○ Stewartstown Move-Up Day has tentatively been scheduled for May 9<sup>th</sup>. Updates to be provided as plans progress.</li> <li>○ John Daly and Bridger DeWitt will accompany Music Theater Students to the Fisher Cats game on April 8th where they will be singing the National Anthem.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Key Club students will be leaving for Springfield, MA on Friday for the weekend to attend the Annual Conference.</li> <li>○ End-of-Year Barbeque – tentative date is May 26th</li> </ul>	
7.	<p><b>Superintendent's Report:</b> Bruce Beasley</p> <ul style="list-style-type: none"> <li>● Written Report Attached</li> <li>● Met with Administrators and Guidance Staff on March 22<sup>nd</sup> to continue discussions of increasing student opportunities between schools.</li> <li>● Professional Development Day was March 24<sup>th</sup> and went very well. <ul style="list-style-type: none"> <li>○ Professional Development Committee members did a great job organizing relevant and meaningful sessions.</li> <li>○ Each school met with Health Trust representatives to learn about the new health insurance plan.</li> </ul> </li> <li>● Attended the University of Maine, Farmington Job Fair on March 20<sup>th</sup> with a few SAU #7 administrators.</li> </ul>	
8.	<p><b>Business Administrator's Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>● Report distributed at meeting</li> <li>● Presented documents for signature <ul style="list-style-type: none"> <li>○ Collective Bargaining Agreement</li> <li>○ MS-22 form: Appropriation Voted at the Annual District Meeting</li> </ul> </li> <li>● Farm to School (FTS)Coordinator <ul style="list-style-type: none"> <li>○ Several members from the Farm to School Advisory Board interviewed two candidates for the FTS Coordinator position.</li> <li>○ Amanda Kelleher selected as best qualified</li> <li>○ This is a part-time, 15-hour per week position for SAU #7</li> <li>○ Position will help further the Beacon Community FTS Program.</li> <li>○ Coordinator will work with School Administration, staff, active community members and other organizations to support, plan, communicate and facilitate connections related to FTS.</li> <li>○ The project is funded by UNH.</li> </ul> </li> <li>● Part-time Custodian/Bus Driver Position <ul style="list-style-type: none"> <li>○ Due to changes in the students' schedule next year there will be a need for additional transportation.</li> <li>○ Administrators should have a finalized schedule within the next week so the combined position can be advertised.</li> </ul> </li> <li>● Fire Marshall's Office <ul style="list-style-type: none"> <li>○ Received the written report from last Fall's inspection.</li> <li>○ Additional information was provided.</li> </ul> </li> <li>● Classroom Heating Units: <ul style="list-style-type: none"> <li>○ Heaters in the elementary classrooms (from 1976) are unreliable and ineffective.</li> <li>○ Parts are being replaced as they can be located</li> <li>○ Will need to discuss replacement of these units with a future facility upgrade</li> </ul> </li> <li>● Contracts in Process: <ul style="list-style-type: none"> <li>○ Broadband – Fairpoint</li> <li>○ Roof Replacement</li> <li>○ Specialty Services</li> </ul> </li> <li>● Discussed format of electronic board meeting packet</li> </ul>	
9.	<p><b>Unfinished Business:</b></p> <p><u>R. Parker / J. Dube:</u> Accept the 9:00 a.m. time for graduation</p>	Vote: Unanimous

10.	<p><b>New Business:</b></p> <p><u>T. Owen / R. Parker:</u> To approve Eugene Cote as unpaid softball assistant</p> <p><u>R. Parker / J. Dube:</u> To approve the elementary basketball assistant stipend pending approval of the Canaan Board.</p> <ul style="list-style-type: none"> <li>• Discussed students driving themselves to the Coos County Nursing Facility to attend the LNA program. <ul style="list-style-type: none"> <li>○ Transportation will be handled the same as School to Work students.</li> <li>○ No student shall have another student riding with them.</li> </ul> </li> </ul> <p><u>T. Owen / R. Parker:</u> To approve the students driving themselves to/from the LNA Program in their own cars.</p> <ul style="list-style-type: none"> <li>• Superintendent Beasley nominated teaching staff for next year.</li> </ul> <p><u>B. Ormsbee / R. Parker:</u> To approve Superintendent Beasley’s nominations for teaching staff for the FY 2017-2018 school year.</p> <ul style="list-style-type: none"> <li>• Snow Days <ul style="list-style-type: none"> <li>○ NH RSA requires school districts provide 180 days of school or equivalent hours.</li> <li>○ Superintendent Beasley stated that one day will be added to the school year and the last day of school will be June 14<sup>th</sup>.</li> </ul> </li> <li>• Superintendent Beasley distributed a couple of Technology job descriptions. <ul style="list-style-type: none"> <li>○ Discussed job responsibilities required of the position</li> </ul> </li> <li>• Toby Owen asked for input regarding creating a new School Board Minutes Taker position <ul style="list-style-type: none"> <li>○ This would allow the Business Administrator to be a more active participant in the meeting</li> </ul> </li> </ul> <p><u>J. Dube / R. Parker:</u> To advertise for a Minutes Taker during Public Sessions.</p> <p>Vote: Yes – 4      Abstention – 1</p> <ul style="list-style-type: none"> <li>• Location of School Bus Parking – Revisit at a later date</li> <li>• School Telephone System <ul style="list-style-type: none"> <li>○ Goulet Communications was contacted to look at the phone system on his next trip to Pittsburg</li> </ul> </li> <li>• Reggie Parker inquired about the Chief of Police having a key to the school <ul style="list-style-type: none"> <li>○ The school has a Knox box for secure access by Emergency Personnel.</li> </ul> </li> <li>• Surveillance System: <ul style="list-style-type: none"> <li>○ School Board members inquired as to the access of the surveillance system</li> <li>○ SAU is looking into Dispatch having access for emergency situations.</li> </ul> </li> </ul>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Under Motion</p>
-----	---	---

11.	<b>Other Business:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
12.	<b>Information:</b> <ul style="list-style-type: none"> <li>• Pittsburg School Board Meeting: April 10, 2017</li> <li>• Annual SAU #7 Spring Meeting: April 11, 2017 – Pittsburg School – 6:00 pm</li> </ul>	
13.	<b>Non-Public Session:</b>  <u>B. Ormsbee / T. Owen:</u> To go into non-public session at 8:26 p.m.  Roll Call Vote: T. Owen – yes, R. Parker – yes, J. Dube – yes, B. Ormsbee – yes, L. Gray - yes  Elaine Sherry and Cheryl Covill left the meeting at 8:27 p.m.  <u>R. Parker / J. Dube:</u> To adjourn the public board meeting at 8:30 p.m.	Vote: Under motion          Vote: Unanimous
Respectfully Submitted: Cheryl Covill, Business Administrator		