

Pittsburg School Board Meeting Minutes

Date	July 10, 2017
Time	6:00 p.m.
Location	Pittsburg School Library
Chairperson	Toby Owen

Attendance

Attendance Legend: **P** – Present **E** – Excused Absence **A** – Absent

School Board Members				Principals		SAU Members	
P	Bernard Dube	P	Toby Owen	P	Elaine Sherry	P	Bruce Beasley
P	Lindsey Gray	P	Reginald Parker			P	Cheryl Covill
P	Bob Ormsbee						

Public in Attendance:

Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:06 pm	
2.	Hearing of the Public: None	
3.	Agenda Adjustments: <ul style="list-style-type: none"> • Add discussion regarding Assistant Principal Position. 	
4.	Reading of the Minutes: <ul style="list-style-type: none"> • The minutes from June 26, 2017 require adjustments to the School Administrator’s Report section; removal of teacher’s names and under Other Business section add RSA 91-A3II(b) <p><u>T. Owen/R Parker:</u> To accept the minutes of June 26, 2017 with adjustments.</p>	Vote: Unanimous
5.	Policy Review: <p>Section G – Personnel Policies:</p> <ul style="list-style-type: none"> • GCCAB – Emergency Disaster Leave Policy (disregard) • GCCAD – Military Leave (disregard) • GCCAE – Professional Staff Visitations and Conference –Update policy to include: Teachers using district funds or grant money to attend convention or conferences shall upon their return, present written updates to their principal. • GCCBC – Family and Medical Leave Act – Reviewed July 10, 2017. • GCEB – Administrative Staff Recruiting – Second Reading in August. • GCF – Professional Staff Hiring – Second Reading in August. • GCG – Part Time and Substitute Professional Staff Employment (Substitute Teacher) – Reviewed July 10, 2017. • GCH – Professional Staff Orientation – Correction to last sentence/space in the wording “and crisis” – Second Read August • GCI – Professional Staff Development Opportunities (disregard). <p>Will begin with GCID at the August School Board Meeting.</p>	
6.	Special Reports: None	

7.	<p>School Administrator's Report: Elaine Sherry</p> <ul style="list-style-type: none"> • Written report attached. • The math position has been filled and the candidate has also agreed to teach physics. He will be coming on July 25th to complete the details. • The building is looking great. Many of the floors have been waxed. The second floor teacher's room has been relocated to room 306. Still reviewing where to arrange the other rooms. Officer Lapoint will be located in the hallway to provide better monitoring of the school entrance and IT will be in the old tech room. • Elaine will be traveling to San Francisco to attend the Gear Up New Hampshire Conference. She will also attend a competency based conference in Nashua and a PBIS refresher in Bedford on August 11th. 	
8.	<p>Superintendent's Report: Bruce Beasley</p> <ul style="list-style-type: none"> • Written report attached. • The district wide SAU 7 meeting is scheduled for July 24th at 6:00 pm in the Clarksville Town Hall. The agenda will include: <ul style="list-style-type: none"> ○ Mission and vision work for the SAU ○ Review of the developing Strategic Plan ○ Demographic information shared by Steve Norton from New Hampshire Public Policy. • The Pittsburg administration and guidance will be meeting with other administrators and school counselors from the area on August 7th. • Bruce will be attending the grant funded Gear up New Hampshire conference in San Francisco. This is to help support the Stewartstown eighth graders that choose to attend Pittsburg School in the fall of 2018. • Still waiting for family updates in regards to the building modifications to meet handicap accessibility concerns. • Staff vacancies are starting to fill and Pittsburg should be in good shape for the start of the school year. • Fairpoint has been through all of the buildings and has installed the wiring for internet services. 	
9.	<p>Business Administrator's Report: Cheryl Covill</p> <ul style="list-style-type: none"> • Waiting to hear back from Dana Mason regarding establishing boundary lines on the left (when facing the school) side of the parking lot. • Waiting on Fire Marshalls office. They are supposed to get back to Cheryl the week of July 10th. • The library windows are on hold until Dan Hebert Inc. gets back to Cheryl. • The roofing project will begin Wednesday, July 12th. The project should only take a week with good weather. • The old stove and the tilting skillet will be put in the paper for sale. • Deb Cross, Treasurer will be going on vacation. Has asked Beth Bissonnette to step in and perform Treasurer Duties while she is away. <p><u>L. Gray/B. Dube:</u> Motion to accept Beth Bissonnette with Treasurer duties.</p>	Vote: Unanimous
10.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> • Second Reading and adoption of the following policies: <ul style="list-style-type: none"> ○ GBGD – Workers Compensation ○ GBJ – Personnel Records ○ GBJA – Health Information Portability and Accountability Act ○ GBK – Staff Concerns, Complaints 	

	<ul style="list-style-type: none"> ○ GCA – Professional Staff Positions ○ GCB – Professional Staff Contracts <p><u>L. Gray/B. Dube</u>: Motion to accept policies GBGD, GBJ, GBJA, GBK, GCA and GCB.</p>	Vote: Unanimous
11.	<p>New Business: Staffing Updates:</p> <ul style="list-style-type: none"> • If Pittsburg acquires a handicapped student would need to increase nursing hours. Could reduce the number of nursing hours in Colebrook. • Two resignations have been received; Girls Basketball Coach and Girls Softball Coach. • The candidate that was offered the bus driver/custodian position has declined. Will repost the position. Would like to offer buy back to employee who opts out of taking the insurance benefit. <p><u>T. Owen/R. Parker</u>: Motion to approve offer of buy back on insurance benefit.</p> <p>Math Teacher Travel Expense</p> <ul style="list-style-type: none"> • Offer travel expense of \$500. 00 flat fee to newly hired math teacher. <p><u>T. Owen/ R. Parker</u>: Motion to approve travel expense.</p> <p>Superintendent/School Board Training:</p> <ul style="list-style-type: none"> • Bruce would like to offer this Board the opportunity to receive training with him from the New Hampshire School Board Association. They would come to Pittsburg for a one night 90 minute training session. Bruce will work to get this set up. <p>Assistant Principal Position:</p> <ul style="list-style-type: none"> • Would like to discuss having this position filled. <p><u>B. Dube/T. Owen</u>: Motion to repost Assistant Principal Position.</p> <p>School Neighbor- Discuss what options are available to help with the situation of the Pittsburg School neighbor that has items that are intrusive to the school parking lot and could cause an unsafe situation for the Pittsburg School Students. First step will be to contact the Chief of Police to discuss the student safety.</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: 3 yes, 2 abstention</p>
12.	Information: None	
13.	<p>Other Business:</p> <p><u>T. Owen/L. Gray</u>: To go into non-public session per RSA 91:A-3II (b) personnel at 7:14 p.m. Invited Cheryl Covill into the meeting</p>	Vote: Unanimous
14.	<p>Next School Board Meeting: August 14, 2017 SAU #7 Summer Meeting: July 24, 2017 – 6:00 p.m. in Clarksville</p> <p>_____ / _____ Regular business meeting adjourned at 7:20pm.</p>	

Respectfully Submitted: Billie Paquette