

Pittsburg School Board Meeting Minutes

Date	June 11, 2018
Time	6:00 p.m.
Location	Pittsburg School Conference Room
Chairperson	Toby Owen

Attendance

Attendance Legend: **P** – Present **E** – Excused Absence **A** – Absent

School Board Members				Principals		SAU Members	
P	Lindsey Gray	P	Reginald Parker	P	Elaine Sherry	P	Bruce Beasley
E	Bob Ormsbee	P	Billie Paquette			P	Cheryl Covill
P	Toby Owen						

Public in Attendance: Emily Bernhardt; Junior Student Council - J. Fysh, J. Marsh, W. Bernhardt, N. Gray, T. Keazer, I Gray, J. Bolton; Diane and Jim Payne; Kim Sweatt; C. Paquette

Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:00 p.m. and opened with the Pledge of Allegiance	
2.	<p>Hearing of the Public:</p> <ul style="list-style-type: none"> • Emily Bernhardt and Junior Student Council presented a proposal and facts of the benefits and non-benefits of chewing gum. <ul style="list-style-type: none"> ○ Discussed Stewartstown’s policy and contract between students, parents and school ○ Survey was conducted on the effects of gum chewing in school <ul style="list-style-type: none"> ▪ Parents are supportive if teachers approve ▪ A majority of teachers agreed with restrictions on when gum chewing would be allowed ○ Non-Benefits <ul style="list-style-type: none"> ▪ Disruption , dental decay, can be messy, improper disposal ○ Benefits: <ul style="list-style-type: none"> ▪ Curbs appetite, improves memory, concentration, alertness, relieves stress and anxiety, reduces acid reflux and heartburn, improves breath, relieves dry mouth, improves focus and increases blood flow to the brain ○ Student Council recommended a rule that if gum chewing is allowed, gum must be wrapped before disposing. ○ Student Council is not recommending an open policy <ul style="list-style-type: none"> ▪ Each teacher would make their own decision ○ Discussed high school participation <p><u>T. Owen / R. Parker:</u> To allow the Junior High Student Council to implement a gum chewing policy that will start the next school year and be included in the opening day packet.</p> <p>Student Council left the meeting at 6:25 p.m.</p> 	Vote: Unanimous

- Diane and Jim Payne entered the meeting at 6:28 p.m.
 - Discussed the National Honor Society and the process of member selection.
 - Diane Payne inquired about the by-laws
 - Reviewed requirements from the National Honor Society as well as some local requirements
 - Discussed the appeal process.
 - Superintendent Beasley and Principal Sherry will meet to discuss the process and guidelines with the Honor Society Council.
 - Jim and Diane Payne asked the School Board to look into the matter and get back to them as soon as possible
 - Also requested the Superintendent look into requirements for NH History/Civics

Jim and Diane Payne left the meeting at 6:55 p.m.

- Kim Sweatt entered the meeting at 6:56 p.m.
 - Kim presented a letter regarding creating a new program for the Pittsburg High School that would teach elements of plumbing, electrical and basic home construction and repair.
 - Explained the pros and cons of using the existing classroom
 - Room not vented for soldering (gives off fumes), flux, gas mud and painting
 - Canaan offers a course called Home Repair and Maintenance
 - Kim is teaching a new course this year for 8th grade
 - Discussed materials needed for 8th grade Stewartstown students who will be attending Pittsburg School.

R. Parker / B. Paquette: To approve up to \$1,000 for materials needed for incoming students.

Vote: Unanimous

- Discussed installation of the duct system and Cyclone Separator system at a cost of approximately \$50,000 plus installation of a cement pad and electrical work.

T. Owen / R. Parker: To approve the installation of the duct system with a 5 hp motor and to withdraw from the Facility Maintenance Fund.

Vote: Unanimous

- Discussed potential future offerings
 - Media and Communications
 - Horticulture
 - Theater and Arts
 - Outdoor Activity – Natural Resources
 - Metal Art

Kim Sweatt left the meeting at 7:26 p.m.

	<ul style="list-style-type: none"> • Chris Paquette entered the meeting at 7:29 p.m. <ul style="list-style-type: none"> ○ Chris presented new guidelines for the set-up and use of School Board email accounts. ○ Presented quote results for purchasing <ul style="list-style-type: none"> ▪ Chromebooks ▪ Netgear Network Storage Device ▪ Lenovo Laptop ▪ RAM for laptops ▪ Computer Towers ▪ Network Cable Crimper and Tester ○ Three quotes were received from SCW, SHI and Gov Connection <p><u>T. Owen / R. Parker:</u> To approve the quote from SCW for purchase of technology equipment.</p> <p>Chris Paquette left the meeting at 7:52 p.m.</p>	Vote: Unanimous
3.	<p>Reading of the Minutes:</p> <p><u>T. Owen / R. Parker:</u> Motion to accept the minutes of June 11, 2018 as presented.</p>	Vote: Unanimous
4.	<p>Policy Review: Second Reading and Adoption</p> <ul style="list-style-type: none"> • Section E policies <ul style="list-style-type: none"> ○ EB/JLI – Joint Loss Management Committee ○ EBB / ADD – School Safety ○ EBBB – Accident Reports ○ EBBC/JLC E – Emergency Care and First Aid ○ EBBD – Indoor Air Quality ○ EBC – Crisis Prevention and Response ○ EBCA – Emergency Plans ○ EBCB – Fire Drills ○ EBCB-R – Fire Exit Drills in Educational Occupancies ○ EBCC – Bomb Threats ○ EBCD – School Closings ○ ECAF – Audio and Video Surveillance on School Buses ○ EDC – Authorized Use of School Owned Materials and Equipment ○ EC – Buildings and Grounds Maintenance ○ EEA – Student Transportation Services ○ EEA-R – Student Transportation Services Supplement ○ EEAA – Video and Audio Surveillance on School Property ○ EEAAA – Idling Reduction ○ EEACB – Bus Maintenance ○ EEAE – School Bus Safety Program ○ EEAEA – Mandatory Drug and Alcohol Testing ○ EEAEA-R – Drug and Alcohol Testing ○ EEAEAC – Student Conduct on School Buses ○ EEAG – Use of Private Vehicles to Transport Students ○ EEAG-R - Use of Private Vehicle form ○ EF – Food Service Management ○ EFA – Availability and Distribution of Healthy Foods ○ EFAA – School Lunch Program ○ EH – Public Use of School Records 	

	<ul style="list-style-type: none"> ○ EHB – Data/ Records Retention ○ EGB – R – Record Retention Schedule ○ EI – Risk Management ○ EIB – Liability Insurance and Pooled Risk ○ EID – Insurance <p><u>T. Owen / B. Paquette:</u> To adopt Section E policies as presented</p>	Vote: Unanimous
5.	Special Reports: None	
6.	School Administrator’s Report: Elaine Sherry <ul style="list-style-type: none"> • Discussed graduation and a job well done <ul style="list-style-type: none"> ○ John Daly gave a fantastic commencement address • Staff held cupcake wars • Chromebooks will be collected by Chris Paquette • Canaan students’ last day in Pittsburg is Wednesday 	
7.	Superintendent’s Report: Bruce Beasley <ul style="list-style-type: none"> • Pittsburg High School graduation is Saturday morning June 9th at 10 am. <ul style="list-style-type: none"> ○ All are invited to attend • Attended a Key Club celebration for all members from this area. <ul style="list-style-type: none"> ○ The Kiwanis sponsored event was held at Mohawk Falls. ○ Turnout of students, parents, Kiwanis members was impressive. ○ Bailey DeWitt did a terrific job introducing the members of the Pittsburg Key Club. ○ Impressed at the willingness of kids in this area to provide service to their communities. • The Stewartstown School Board recently approved the plan for the 8th grade students to attend classes in Pittsburg starting in the fall. <ul style="list-style-type: none"> ○ It is anticipated that students will participate in woods and health at the school. ○ Thanks to Mrs. Sherry, Mrs. Pettit and Mrs. Mathieu for working so diligently to put this together. • The Regional Committee will meet for the first time tomorrow evening. <ul style="list-style-type: none"> ○ The meeting will be held at Colebrook Elementary School at 6:00 pm. ○ The agenda will focus on mission, roles, and responsibilities. ○ Karen Conroy and I are writing a grant to fund a Project Manager. <ul style="list-style-type: none"> ▪ This grant will be submitted to the North Country Charitable Foundation on Friday and should be considered by them later this month. • Open math position <ul style="list-style-type: none"> ○ An interview is scheduled for June 8th at 2:30. ○ Board members are invited to participate ○ Please let Mrs. Sherry know if you plan to attend. • Plan for Staff days on June 18 and June 19 is finalized. <ul style="list-style-type: none"> ○ Staff will close up rooms on the 18th ○ Attend a workshop with Sue Bergman on the 19th in Pittsburg ○ Wednesday, Thursday and Friday staff may continue their work with Karin Hess on assessment development. <ul style="list-style-type: none"> ▪ These are additional paid Professional Development days for those who choose to participate. 	

8.	<p>Business Administrator's Report: Cheryl Covill</p> <p><u>T. Owen / R. Parker:</u> To approve ordering a dumpster for cleaning and disposing of old and unwanted items.</p>	
9.	<p>Regional Meeting Update:</p> <ul style="list-style-type: none"> • Toby Owen provided an update from the first Regional Meeting held on June 7, 2018 <ul style="list-style-type: none"> ○ Boundaries and Code of Conduct ○ Ground Rules ○ Media and publication questions and press releases ○ Changed the name to "Connecticut River Exploratory Committee" ○ Discussed the grant proposal to the NH Charitable Foundation 	
10.	<p>Unfinished Business: None</p>	
11.	<p>New Business:</p> <ul style="list-style-type: none"> • Nomination of the Farm to School Coordinator <p><u>R. Parker / T. Owen:</u> To approve the Pittsburg vote for the nomination of Amanda Kellner as the Farm to School Coordinator</p> <ul style="list-style-type: none"> • Distributed General Assurance Terms and Requirements for participation in Federal programs. <ul style="list-style-type: none"> ○ To vote on June 25, 2018 • Superintendent Beasley distributed a policy for a first reading <ul style="list-style-type: none"> ○ IHCD / LEB – Advanced Course Work / Advanced Placement Course ○ Memorandum of Understanding – Dual and Concurrent Enrollment Agreement between the Community College System of New Hampshire and the School District. ○ Second reading and adoption at the June 25th meeting • Staffing Update: <ul style="list-style-type: none"> ○ Diane Payne submitted her resignation <p><u>T. Owen / B. Paquette:</u> To accept Diane Payne's resignation.</p>	Vote: Unanimous
12.	<p>Meetings:</p> <ul style="list-style-type: none"> • SAU #7 Policy Meeting – June 21, 2018 – 6:00 p.m. in the SAU Office • Pittsburg Board Meeting – June 25, 2018 at 6:00 p.m. 	
13.	<p><u>T. Owen / R. Parker:</u> Motion to enter into non-public session at 8:55 p.m. in accordance with RSA 91-A:3(c).</p> <p>Roll Call Vote: R. Parker – Yes; T. Owen – Yes; L. Gray – Yes; B. Paquette – Yes</p> <p>Cheryl Covill and Elaine Sherry left the meeting at 8:56 p.m.</p>	Vote: Noted under motion