

## Pittsburg School Board Meeting Minutes

<b>Date</b>	August 13, 2018
<b>Time</b>	6:00 p.m.
<b>Location</b>	Pittsburg School Conference Room
<b>Chairperson</b>	Toby Owen

### Attendance

Attendance Legend: **P** – Present **E** – Excused Absence **A** – Absent

School Board Members				Principals		SAU Members	
P	Lindsey Gray	P	Reginald Parker	P	Elaine Sherry	P	Bruce Beasley
P	Bob Ormsbee	P	Billie Paquette			P	Cheryl Covill
P	Toby Owen						

**Public in Attendance:** Jessica Tracey, Olivia Harris, Amber Coutu, Paige Hughes, Amanda (Canaan student), Mrs. Tracey

Tim Harris, Wayne Howe

### Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:00 p.m. and opened with the Pledge of Allegiance	
2.	<p><b>Hearing of the Public:</b></p> <ul style="list-style-type: none"> <li>• Students from the girls' basketball team presented a letter to the School Board and administrators. <ul style="list-style-type: none"> <li>○ Students left the meeting at 6:07 p.m.</li> </ul> </li> <li>• Tim Harris and Wayne Howe entered the meeting at 6:09 p.m. <ul style="list-style-type: none"> <li>○ T. Harris presented his evaluation to the School Board</li> <li>○ Shared concerns regarding assessment of his performance and the overall program</li> <li>○ T. Harris and W. Howe left the meeting at 6:40 p.m.</li> </ul> </li> </ul>	
3.	<p><b>Agenda Adjustments:</b></p> <ul style="list-style-type: none"> <li>• Non-public session – personnel matter</li> </ul>	
4.	<p><b>Non-Public Session:</b></p> <ul style="list-style-type: none"> <li>• <u>T. Owen / R. Parker:</u> To enter into non-public session at 6:42 p.m.in accordance with RSA 91-A:3(c) – personnel matter.</li> </ul> <p>Roll Call Vote: T. Owen – yes; R. Parker – yes; B. Paquette – yes: B. Ormsbee – yes; L. Gray – yes</p> <p style="padding-left: 40px;"><u>T. Owen / B. Paquette:</u> To return to public session at 7:28 p.m.</p> <p>Roll Call Vote: T. Owen – yes; R. Parker – yes; B. Paquette – yes: B. Ormsbee – yes; L. Gray – yes</p> <p><u>T. Owen / B. Paquette:</u> To seal the minutes of the non-public session.</p>	<p>Vote noted under motion.</p> <p>Vote noted under motion.</p> <p>Vote: Unanimous</p>

5.	<p><b>Reading of the Minutes:</b></p> <p><u>B. Paquette / R. Parker:</u> Motion to accept the minutes of July 9, 2018 as presented.</p>	Vote: 4-yes; 1 abstention
6.	<b>Policy Review:</b>	
7.	<b>Special Reports:</b> None	
8.	<p><b>School Administrator's Report:</b> Elaine Sherry</p> <ul style="list-style-type: none"> <li>• Soccer update</li> <li>• Summer work update <ul style="list-style-type: none"> <li>○ Room changes</li> <li>○ Second floor bathroom will be for high school students only</li> <li>○ First floor bathroom will be for elementary students only</li> </ul> </li> <li>• Reading Program <ul style="list-style-type: none"> <li>○ First quote \$15,500; second quote \$9,300 <ul style="list-style-type: none"> <li>▪ Approximately \$2,000 over expended</li> </ul> </li> <li>○ Staff did not budget enough to fund the Reading Program</li> <li>○ Business Administrator will review the budget to see if funds are available to cover the overage.</li> </ul> </li> <li>•</li> </ul>	
9.	<p><b>Superintendent's Report:</b> Bruce Beasley</p> <ul style="list-style-type: none"> <li>• Administrators are busy with interviews and filling staff vacancies <ul style="list-style-type: none"> <li>○ Para-professionals, Athletic Director, Assistant Principal</li> <li>○ It is always a concern when there are unfilled vacancies at this point in the summer.</li> </ul> </li> <li>• Superintendent Beasley has been visiting the schools over the summer and commends the custodial staff on their great work. <ul style="list-style-type: none"> <li>○ Their efforts do not go unnoticed by visitors and staff</li> </ul> </li> <li>• Connecticut River Collaborative Meeting <ul style="list-style-type: none"> <li>○ The committee decided to break out by groups to research various target areas <ul style="list-style-type: none"> <li>▪ Facilities/transportation</li> <li>▪ Curriculum/Needs</li> </ul> </li> </ul> </li> <li>• E. Sherry, D. Pettit and B. Beasley will be meeting with Jenn Mathieu, SCS Principal, to discuss the possibility of sharing some PE time between Pittsburg and Stewartstown.</li> <li>• Several important dates <ul style="list-style-type: none"> <li>○ August 27<sup>th</sup> – First day for staff</li> <li>○ August 28<sup>th</sup> – First day for students</li> <li>○ August 31<sup>st</sup> – No school</li> </ul> </li> </ul>	
10.	<p><b>Business Administrator's Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>• Written report attached</li> <li>• C. Covill met with two vendors who expressed interest in security work including security cameras and keyless entry <ul style="list-style-type: none"> <li>○ Two other vendors are interested in providing a telecommunication system</li> <li>○ All interested vendors were given a tour of the schools</li> <li>○ Have received bids for window film, security cameras and keyless entry systems; hopefully, will receive telecommunication bids by the deadline, August 3, 2018.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>▪ C. Covill will prepare a cost comparison matrix for distribution at the next meeting</li> </ul> </li> <li>○ Computer bids also need to be discussed           <ul style="list-style-type: none"> <li>▪ C. Paquette will prepare a cost comparison matrix for computer bids</li> </ul> </li> </ul> </li> <li>• Grants       <ul style="list-style-type: none"> <li>○ Allocations are now available for Title I, Title II and IDEA projects.           <ul style="list-style-type: none"> <li>▪ Each district has received a reduction in Title I and Title II from the preliminary allocation which could affect our programs in the future due to a potential decrease in staff salaries.</li> <li>▪ This puts 36 grants in varying stages</li> </ul> </li> </ul> </li> <li>• Facilities       <ul style="list-style-type: none"> <li>○ Custodial staff is doing a great job getting the buildings ready for the start of the new school year.           <ul style="list-style-type: none"> <li>▪ Schools were used extensively over the summer with trainings, contractors and several summer school programs. This can prove challenging for the custodians in keeping hallways clear and staying on schedule with cleaning efforts.</li> </ul> </li> <li>○ Carpentry work will extend into the school year due to contractors having busy schedules</li> </ul> </li> <li>• SAU Staff       <ul style="list-style-type: none"> <li>○ Lise Marcotte has filled the part-time Payroll/HR position.           <ul style="list-style-type: none"> <li>▪ Lise started on July 16<sup>th</sup></li> </ul> </li> </ul> </li> <li>• Buses       <ul style="list-style-type: none"> <li>○ Pittsburg School Districts new buses should arrive the week of August 16<sup>th</sup>.</li> </ul> </li> </ul>	
11.	<p><b>Connecticut River Exploratory Committee Report:</b></p> <ul style="list-style-type: none"> <li>• Update by T. Owen and B. Ormsbee       <ul style="list-style-type: none"> <li>○ SB members invited to join visits to each school as follows:           <ul style="list-style-type: none"> <li>▪ 8/22/18 – Canaan School – 5:30 p.m.</li> <li>▪ 9/06/18 – Stewartstown – 5:00 p.m.</li> <li>▪ 9/11/18 – Pittsburg – 5:30 p.m.</li> <li>▪ 9/13/18 – Colebrook Academy – 5:30 p.m.</li> <li>▪ 9/24/18 – Colebrook Elementary – 5:30 p.m.</li> </ul> </li> </ul> </li> </ul>	
12.	<p><b>Unfinished Business:</b> None</p>	

13.	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• Staffing update <ul style="list-style-type: none"> <li>○ Daniel Sheehan – Para-professional, Title I</li> <li>○ B. Beasley nominated John Daly for Athletic Director for the 18-19 school year; rate \$4,350</li> </ul> </li> </ul> <p><u>R. Parker / L. Gray:</u> To approve John Daly as Athletic Director</p> <ul style="list-style-type: none"> <li>○ B. Beasley nominated Bridger DeWitt as Assistant Principal with a stipend of \$2,500</li> </ul> <p><u>T. Owen / R. Parker:</u> To approve Bridger DeWitt as Assistant Principal</p> <ul style="list-style-type: none"> <li>• Bids and Quotes <ul style="list-style-type: none"> <li>○ General supply bids were received by WB Mason and School Specialty</li> </ul> </li> </ul> <p><u>R. Parker / B. Paquette:</u> To accept WB Mason’s quote for general supplies</p> <ul style="list-style-type: none"> <li>• Distributed a draft matrix of bids received for Surveillance, keyless entry and window film</li> <li>• Parent Request <ul style="list-style-type: none"> <li>○ A parent is asking the School Board to approve their children attending Pittsburg School if they live in Colebrook</li> </ul> </li> </ul>	<p>Vote: 4 – yes; 1 abstention</p> <p>Vote: 4 – yes; 1 abstention</p> <p>Vote: Unanimous</p>
14.	<p><b>Non-Public Sessions:</b></p> <p><u>T. Owen / R. Parker:</u> To go into non-public session in accordance with RSA 91-A:3(c) – Personnel matter at 8:48 p.m.</p> <p>Roll Call Vote: R. Parker – yes; T. Owen – yes; L. Gray – yes; B. Paquette – yes; B. Ormsbee – yes</p> <p>E. Sherry was invited into the non-public session</p> <p>C. Covill left the meeting at 8:48 p.m.</p>	<p>Vote: noted under motion</p>
<p><b>ABOVE MINUTES RESPECTFULLY SUBMITTED: CHERYL COVILL, BUSINESS ADMINISTRATOR</b></p>		
	<p><u>T. Owen / B. Paquette:</u> To return to public session at 9:00 p.m. Roll Call Vote: R. Parker – yes; T. Owen – yes; L. Gray – yes; B. Paquette – yes; B. Ormsbee – yes</p> <p>C. Covill reentered the public session at 9:01 p.m.</p> <p><u>T. Owen / B. Paquette:</u> Motion to seal the minutes</p> <p><u>T. Owen / B. Paquette:</u> Motion to sell PE time to Stewartstown</p>	<p>Vote: noted under motion</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>

15.	<u>T. Owen / R. Parker</u> : To adjourn the meeting at 9:03 p.m.	Vote: Unanimous
16.	<b>Meetings:</b> <ul style="list-style-type: none"> <li>• Connecticut River Collaborative Exploratory Committee: September 6, 2018 at 6:00 p.m.</li> <li>• State of Education Funding – Berlin Middle School: September 6, 2018 at 6:00 p.m.</li> <li>• Pittsburg School Board Meeting: September 10, 2018</li> </ul>	
<b>NON-PUBLIC and CLOSING MINUTES RESPECTFULLY SUBMITTED:  BRUCE BEASLEY,  SUPERINTENDENT</b>		