

## Pittsburg School Board Meeting Minutes

<b>Date</b>	September 10, 2018
<b>Time</b>	6:00 p.m.
<b>Location</b>	Pittsburg School Conference Room
<b>Chairperson</b>	Toby Owen

### Attendance

Attendance Legend: **P** – Present **E** – Excused Absence **A** – Absent

School Board Members				Principals		SAU Members	
P	Lindsey Gray	P	Reginald Parker	P	Elaine Sherry	P	Bruce Beasley
P	Bob Ormsbee	P	Billie Paquette			P	Cheryl Covill
P	Toby Owen						

**Public in Attendance: None**

### Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:03 p.m. by Vice Chairperson, R. Parker and opened with the Pledge of Allegiance	
2.	<p><b>Hearing of the Public:</b></p> <ul style="list-style-type: none"> <li>• Presented the Public School Infrastructure Grant               <ul style="list-style-type: none"> <li>○ Pittsburg has been awarded \$34,440 to update and improve school safety.                   <ul style="list-style-type: none"> <li>▪ Surveillance cameras</li> <li>▪ Window film</li> <li>▪ Keyless entry</li> <li>▪ Telephone system</li> </ul> </li> <li>○ This is a 20% matching grant</li> </ul> </li> </ul> <p><u>B. Ormsbee / B. Paquette:</u> To accept and expend Public School Infrastructure Funds to purchase safety systems to include surveillance cameras, window film, keyless entry and telephone system.</p>	Vote: Unanimous
3.	<p><b>Agenda Adjustments:</b></p> <ul style="list-style-type: none"> <li>• Unfinished Business               <ul style="list-style-type: none"> <li>○ Nominate a new Math teacher</li> <li>○ Parent request on transportation</li> <li>○ Request for non-public session with the Board and Superintendent Beasley – B. Ormsbee</li> </ul> </li> </ul>	
4.	<p><b>Reading of the Minutes:</b></p> <p><u>L. Gray / B. Paquette:</u> Motion to accept the minutes of August 27, 2018 as presented.</p>	Vote: Unanimous
5.	<p><b>Policy Review:</b></p> <ul style="list-style-type: none"> <li>○ Policies distributed for a first meeting</li> <li>○ GBJ Personnel Records</li> <li>○ GBJ-R Personnel Records</li> <li>○ GBJA Health Insurance Portability Accountability Act</li> <li>○ GBJA-R Notice of Privacy Practices</li> </ul>	

	<ul style="list-style-type: none"> <li>○ GBK Employee Concerns, Complaints</li> <li>○ GBK-R Employee Complaints and Grievances</li> <li>○ GCA Professional Staff Positions</li> <li>○ GCB Professional Staff Contracts</li> <li>○ GCCBC Family and Medical Leave Act</li> <li>○ GCCBC-R FMLA Documents</li> <li>○ GCEB Administrative Staff Recruiting</li> <li>○ GCF Professional Staff Hiring</li> <li>○ GCH Professional Staff Orientation</li> <li>○ GCI Professional Staff Development Opportunities</li> <li>○ GCK Professional Staff Assignments and Transfers</li> <li>○ GCNA Supervision of Instructional Staff</li> <li>○ GCO Teacher Performance and Evaluation System</li> <li>○ GCO-R SAU #7 Evaluation System</li> <li>○ GCP Professional Staff Promotion/Reclassification</li> <li>○ GCQ Non-Renewal, Termination and Dismissal of Certified Staff</li> <li>○ GCR Non-School Employment by Professional Staff Members</li> <li>○ GCRC Professional Personnel Consulting</li> <li>○ GDF Hiring of Non-Certified Personnel</li> <li>○ GDO Evaluation of Support Staff</li> <li>○ GDQ Termination of Non-Certified Personnel</li> <li>○ GEA Athletic Team Coaches</li>   <li>○ GCG Part-Time and Substitute Professional Staff Employment (Substitute Teachers) (local policy)</li> </ul> <ul style="list-style-type: none"> <li>● Second Reading: GBEBB – Employee-Student Relations (line 12 revised)</li> </ul> <p><u>L. Gray / B. Paquette:</u> To approve policy GBEBB as presented with the revision in line item #12.</p>	<p>Vote: Unanimous</p>
6.	<p><b>Special Reports:</b> None</p>	
7.	<p><b>School Administrator’s Report:</b> Elaine Sherry</p> <ul style="list-style-type: none"> <li>● Report distributed at meeting</li> <li>● Open House is scheduled for September 26<sup>th</sup>. <ul style="list-style-type: none"> <li>○ Spaghetti dinner</li> <li>○ Classroom visits</li> <li>○ Book Fair</li> <li>○ Fundraiser selling mums</li> </ul> </li> <li>● Reviewed the sports schedule</li> <li>● Dylan Brooks would like to present a mural of a panther he would like added to the wall outside the first floor bathrooms.</li> </ul>	
8.	<p><b>Superintendent’s Report:</b> Bruce Beasley</p> <ul style="list-style-type: none"> <li>● Written report attached</li> <li>● Opening Day went smoothly <ul style="list-style-type: none"> <li>○ B. Beasley visited Pittsburg School and watched the students excitedly walking the halls and lots of smiles as kids were catching up from the summer break.</li> <li>○ A sincere thanks to staff who work hard to make sure the start to the new year is as seamless as possible.</li> </ul> </li> <li>● New Teacher &amp; Substitute Orientation was held on August 16<sup>th</sup>. <ul style="list-style-type: none"> <li>○ New staff were given a guided tour of the region which was well</li> </ul> </li> </ul>	

	<p>received.</p> <ul style="list-style-type: none"> <li>○ Administrators met with the new staff to review important policies and procedures such as sexual harassment, bullying and use of social media.</li> <li>○ A panel of second-year teachers was also available to help outline the challenges that lie ahead.</li> <li>● The Fall sports season is now underway. <ul style="list-style-type: none"> <li>○ Both teams started the season in a competitive fashion.</li> <li>○ B. Beasley encourages others to attend games as possible to cheer on their teams from the sidelines.</li> </ul> </li> <li>● First day for staff was Monday, August 27<sup>th</sup> . <ul style="list-style-type: none"> <li>○ An all-inclusive meeting was held at Colebrook Elementary School where we reviewed policies and procedures related to Restraint/ Seclusion, Bullying, Blood Borne Pathogens and Sexual Harassment.</li> <li>○ The Strategic Plan was shared with all staff and will solicit feedback from their local schools</li> <li>○ Overall a good day and a positive tone was set for the new year.</li> </ul> </li> <li>● SAU #7 is feeling the effects of being a short-staffed in the IT Dept. B. Beasley is hopeful that we will be fully staffed soon and technology urgencies taper off.</li> <li>● Upcoming Events and Meetings: <ul style="list-style-type: none"> <li>○ 9/5 Administrative Meeting</li> <li>○ 9/6 School Collaborative Meeting</li> <li>○ 9/6 Stewartstown Walk-Through and Community Collaborative Meeting</li> <li>○ 9/6 State Funding Meeting in Berlin</li> <li>○ 9/7 NHSAA Meeting in Concord</li> <li>○ 9/11 Pittsburg Building Tour</li> <li>○ 9/12 Phone Bids Meeting</li> <li>○ 9/13 North Country Superintendent’s Meeting in Lincoln</li> <li>○ 9/13 Colebrook Academy Building Tour</li> </ul> </li> </ul>	
<p>9.</p>	<p><b>Business Administrator’s Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>● Written report attached</li> <li>● Transportation for the Collaborative program and School-To-Work program <ul style="list-style-type: none"> <li>○ Have engaged the Stewartstown bus to assist with meeting the transportation needs from special programs.</li> <li>○ Currently busing a Pittsburg School-To-Work student</li> <li>○ May be picking up a CTE student in the near future</li> </ul> </li> <li>● Technology Committee will be meeting on September 12<sup>th</sup> and 17<sup>th</sup> to open bids and discuss bid proposals with the vendors.</li> <li>● Also have an opportunity to apply for additional funds through the NH Dept. of Education Infrastructure Grant if costs exceed the projected amount.</li> </ul> <p><u>R. Parker / B. Paquette:</u> To approve applying for additional funding if needed.</p>	<p>Vote: Unanimous</p>
<p>10.</p>	<p><b>Connecticut River Collaborative Exploratory Committee Report:</b></p> <ul style="list-style-type: none"> <li>● Met September 6<sup>th</sup> in Stewartstown. <ul style="list-style-type: none"> <li>○ The sub-committee visited the school prior to the Committee meeting.</li> <li>○ The Course Offering sub-committee reported they have</li> </ul> </li> </ul>	

	<p>reviewed the course guides at all schools.</p> <ul style="list-style-type: none"> <li>▪ Considered possible additional offerings of co-curricular, activities and sports</li> <li>▪ The sub-committee will be working with the student councils from each town.</li> </ul>	
12.	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>• At the end of August, E. Sherry presented an over expenditure of books in the new reading series. <ul style="list-style-type: none"> <li>○ The 3 &amp; 4 grade teacher did not budget for the books and the cost is more overall for grades K-2.</li> <li>○ The overage is \$3,265 to purchase the Reading Street Series for grades K-4.</li> </ul> </li> </ul> <p><u>B. Paquette / R. Parker:</u> To approve the over expenditure of \$3,265 to purchase the Reading Street Series for grades K-4.</p>	Vote: Unanimous
13.	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• Staffing update <ul style="list-style-type: none"> <li>○ Discussed the Math position opening. <ul style="list-style-type: none"> <li>▪ B. Beasley nominated Hannah Campbell</li> </ul> </li> </ul> </li> </ul> <p><u>R. Parker / B. Paquette:</u> To approve the Superintendent's nomination to fill the Math position.</p> <p><u>R. Parker / B. Paquette:</u> To approve April Wallace as the mentor for Hannah Campbell.</p> <ul style="list-style-type: none"> <li>• T. Owen will be unable to represent Pittsburg on the Collaborative Committee for he rest of the year. <ul style="list-style-type: none"> <li>○ R. Parker will now represent Pittsburg</li> </ul> </li> <li>• A Clarksville parent is requesting her child be allowed to ride the bus to Dorman's Quick-Stop <ul style="list-style-type: none"> <li>○ A parent would be there is pick up the student</li> </ul> </li> <li>• Dylan Brooks and Deb Sargent entered the meeting at 7:25 p.m. <ul style="list-style-type: none"> <li>○ Dylan presented a proposal to paint a mural of a panther on the hallway outside the library door.</li> <li>○ A sample was presented to the Board.</li> </ul> </li> </ul> <p><u>L. Gray / R. Parker:</u> To allow Dylan Brooks to paint mural on the wall outside the library entrance.</p> <ul style="list-style-type: none"> <li>• <u>B. Ormsbee / R. Parker:</u> To go into non-public session in accordance with RSA 91-A:3(c) for a personnel matter at 7:49 p.m.</li> </ul> <p>Roll Call Vote: L. Gray – yes; B. Paquette – yes; R. Parker – yes; B. Ormsbee – yes</p> <ul style="list-style-type: none"> <li>• E. Sherry and C. Covill left the meeting at 7:50p.m.</li> </ul>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Noted under motion</p>

Respectfully Submitted by:  
Cheryl Covill, Business Administrator

15.	<ul style="list-style-type: none"><li>Board returned to public session at 8:26 p.m.</li></ul> <p><u>B. Paquette/L. Gray</u> : To adjourn the meeting at 8:28 p.m.</p>	Vote: Unanimous
16.	<b>Meetings:</b> <ul style="list-style-type: none"><li>Pittsburg School Board Meeting: September 24, 2018</li><li>Connecticut River Collaborative Exploratory Committee: October 4, 2018 at 6:00 p.m.</li></ul>	

Respectfully Submitted:  
Bruce Beasley, Superintendent